



Mandatory Disclosures



1. Name of the Institution

Indo- German Tool Room, Indore (MSME Technology Centre).

2. Name and address of the Trust/ Society/ Company and the Trustees.

291/B – 302/A, Sector- E Industrial Area Sanwer road, Indore

– 452015 Phone: 0731-4210703,421074,4210737

Email: trg@igtr-indore.com

3. Name and Address of the Vice Chancellor/ Principal/Directors

D.V. Rautela, Principal

291/B – 302/A, Sector- E Industrial Area Sanwer road, Indore – 452015

4. Name of the affiliating University

Rajeev Gandhi Prodyogiki Vishavidhyalay, Bhopal

5. Governance

Governing Council Members

S. No.	List of Members	Status
1	The Additional Secretary & Development Commissioner (MSME) & Chairman, MSME-Technology Centres (IGTRs) Office of the Development Commissioner Micro, Small and Medium Enterprises 7th Floor, Nirman Bhawan, 'A' Wing Maulana Azad Road New Delhi – 110 108	Chairman/ President
	Addl. Development Commissioner (MSME) Office of the Development Commissioner Micro, Small and Medium Enterprises 7th Floor, Nirman Bhawan, 'A' Wing Maulana Azad Road New Delhi – 110 108	Member
2	The Joint Secretary (MSME) Ministry of MSME, Govt. of India Udyog Bhawan New Delhi 110 108	Member
3	Under Secretary I.F. Wing, Deptt. of IP&P Ministry of MSME, Room No. 378 Udyog Bhawan New Delhi – 110 108	Member

4	Industries Commissioner Govt. of Madhya Pradesh 4th Floor, Vindhyachal Bhawan Bhopal 462 004	Member
5	Director Office of the Development Commissioner Micro, Small and Medium Enterprises 7th Floor, Nirman Bhawan, 'A' Wing Maulana Azad Road New Delhi – 110 108	Member
6	Director Department of Technical Education Govt. of M.P. 4th Floor, Satpura Bhawan Bhopal 462 004	Member
7	Director MSME-Development Institute 10, Industrial Estate, Pologround Indore 452 015	Member
8	Programme Co-ordinator (GTZ) B-5/1, 2nd Floor, Safdarjung Enclave Africa Avenue Road NEW DELHI 110 029	Member
9	President M.P. Laghu Udyog Sangh E-2/30, Arera Colony, Mahavir Nagar Bhopal 462 016	Member
10	President Association of Industries M.P. “UdyogBhavan” Pologround, Industrial Estate INDORE 452 015	Member
11	Director Raja Ramanna Centre for Advanced Technology Rajendra Nagar Indore 452 013	Member
12	Managing Director Auyodh yogik Kendra Vikas Nigam 3/54, Free Press House, Press Complex, A.B. Road INDORE	Member
13	Shri Arvind Kumar Vashishth President, Managing Committee Bipin Bihari Inter College Pt. Bihari Lal Vashishtha Marg 28, Gopal Neekhra JHANSI 284 002	Member
14	Shri Salil Kakkar Director M/s. Panco Enterprises Pvt. Ltd. & Head M/s. Eye Security Pvt. Ltd. LG-23, BCM Heights, Near Bombay Hospital INDORE	Member

15	General Manager MSME-TC (Indo-German Tool Room) Indore 452015	Member Secy.
----	---	-----------------

• **Academic Advisory committee**

S No	Member Detail	Designation
1	Director MPBTE B (Director DTE)	Chairman
2	German Team Leader , IGTR	Member
3	German Adviser (Training), IGTR	Member
4	Senior manager (Training)IGTR, Indore	Member
5	Secretary, MPBTE Bhopal or his nominee(Secretory, RGPV Bhopal or his nominee)	Member
6	Principle , S.V. Polytechnic, Indore	Member
7	Principle T.T.T.I. Bhopal or his Nominee	Member
8	Director SISI, Indore	Member
9	Representative of Industrial Association	Member
10	Representative of Industrial Association	Member
11	General Manager IGTR , Indore	Member – Secretary

• **Board of Studies**

S No	Member Detail	Designation
1	Senior manager production IGTR, Indore (HOD PRODUCTION) IGTR	Member
2	German Adviser (Training), IGTR	Member
3	Manager (Training) IGTR, Indore (HOD TRG. ,INDORE)	Member
4	Nominee of SGITS, Indore	Member
5	Nominee of Curriculum development Centre, MPBTE, Bhopal	Member
6	Nominee of TTTI, Bhopal	Member
7	Representative of Industrial Association	Member
8	Representative of Industrial Association	Member
9	Senior manager (Training)IGTR, Indore (HOD Long Term ,Trg.)	Convener

• **Examination Committee**

S No	Member Detail	Designation
1	General Manager IGTR , Indore	Member
2	German Adviser (Training), IGTR	Member
3	Manager (Training)IGTR, Indore	Member
4	Nominee of MPBTE, Bhopal	Member
5	Senior manager (Training)IGTR, Indore (HOD Long Term ,Trg.)	Convener

• Organizational chart and processes---Available at Website

- Nature and Extent of involvement of Faculty and students in academic affairs/improvements: Students and faculty are the part of Quality Improvement Team.
- Mechanism/ Norms and Procedure for democratic/ good Governance: We are having Batch Incharge system, Where Batch Incharge is treated as Mentor, Students can contact him/ Her for their Issues.
- Student Feedback on Institutional Governance/ Faculty performance; we are ISO 9000:2015 Organization, where we collect Feedback from candidates about trainers and other activities.
- Grievance Redressal mechanism for Faculty, staff and students: students are free to contact with top management to put their issues.

• Establishment of Anti Ragging Committee

Committee type	Name of the Committee Member	Profession
Anti-Ragging Committee	Vineet Garg, Medha Changan, Mahendra Patel	Sr. Eng., PA, Eng.
Anti-Ragging Squad	N.S. Bigha, Paritosh Kumar	Sr. Eng., Admin officer

• Internal Complaint Committee (ICC) Members list –

Name of the Committee Member	Profession	Designation
Mahendra Patel	MEMBER	ASSOCIATE PROFESSOR
SATYENDRA SHUKLA	MEMBER	ASSOCIATE PROFESSOR
RATNMALA BARAPATRE	MEMBER	NON TEACHING FACULTY
PARITOSH KUMAR	MEMBER	NON TEACHING FACULTY
PRAKHAR JOSHI	MEMBER	ASSOCIATE PROFESSOR
TANISHK KAUSHAL	STUDENT	STUDENT
ROHIT MEKA	STUDENT	STUDENT
MUSKAN BILLORE	STUDENT	STUDENT

6. Programmes

S. No.	Name of Programm	Accredited by NBA	Status of Accreditation
1.	Advance Diploma in Tool & Die Making	No	-
2.	Diploma in Mechatronics	No	-
3.	Diploma in Computer Science	No	-
4.	Diploma in Vocation (Production Technology)	No	-

• For each Programme the following details are to be given:

Name	Numb er of seats	Durat ion	Cut off marks/r ank of admissio n during the last three years	Fee (as approved by the state government)		Placeme nt Facilities	Campus placement in last three years with minimum salary ,maximum salary and average salary			Name and duration of rogramme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval
				Gen/ Obc	Sc/ St		minimu m salary	maximu m salary	averag e salary	
Advance Diploma in Tool & Die Making	180	4 Year	Minimu m 60% for Gen and 50% for	46000	Nil	Yes	15000	25000	18000	NA
Diploma in Mechatronics	60	3 Year		46000	Nil	Yes	14000	24000	17000	NA

Diploma in Computer Science	60	3 Year	OBC/SC/ST	46000	Nil	Yes	14000	20000	15000	NA
Diploma in Vocation (Production Technology)	120	3 Year	10 th Pass Age -15-23 Yrs. Age Relaxation (3 year for SC/ST)	40000	Nil	Yes	14000	20000	15000	NA

7. Faculty

Name	Department	Type of Faculty
MANOJ KUMAR SINHA	Mechanical Engineering (Tool & Die)	Regular
VINEET KUMAR GARG	MECHANICAL ENGINEERING (TOOL & DIE)	Regular
PRAMOD PANCHONIA	Mechanical Engineering (Tool & Die)	Regular
M. NASIR	ENGINEERING DRAWING & SOFTWARE	Regular
FRANCIS DIKROOS	Mechanical Engineering (Tool & Die)	Regular
N.S.BIGHA	Mechanical Engineering (Tool & Die)	Regular
VAIBHAV SONI	Mechatronics	Regular
VEER MANOHAR	ENGINEERING DRAWING & SOFTWARE	Regular
MAYANK LAAD	Mechanical Engineering (Tool & Die)	Regular
SHAILENDRA KHARKATE	Mechatronics	Regular
KULDEEP PARIHAR	Computer Science And Engineering	Regular
NILESH PATEL	Mechanical Engineering (Tool & Die)	Regular
PRAKHAR JOSHI	Mechanical Engineering (Tool & Die)	Regular
NILAY SINGH	ENGINEERING DRAWING & SOFTWARE	Regular
MAHENDRA PATEL	Mechanical Engineering (Tool & Die)	Regular
SANJAY GAUTAM	Mechanical Engineering	Regular
JAYESH BIDWAI	Mechanical Engineering (Tool & Die)	Regular
AKSHAY BHALERAO	Mechanical Engineering (Tool & Die)	Regular
SATYENDRA SHUKLA	Computer Science & Engineering	Regular
PANKAJ MAHAR	Electrical, Solar	Regular
MOHIT GUPTA	Computer Science & Engineering	Regular
BHARTI SHRIVASTAV	Mechanical Engineering	Regular
ASHISH KHUSHWANSHI	Tool & Die Making	Regular
AKSHAY CHOUHAN	Mechatronics	Regular
PRITESH PALIWAL	Mechanical Engineering (Tool & Die)	Regular
SHIVAM CHOUHAN	Computer Science & Engineering	Regular
AMIT VERMA	Mechatronics	Regular
GEETA DEWEDI	Mechanical	Regular
POOJA SONI	Computer Science And Engineering	Regular
POOJA PAL	Computer Science And Engineering	Regular

PRITI GAJBIYA	Mechanical Engineering	Regular
ALOK PAL	Mechanical Engineering	Regular
JAY VERMA	Mechanical Engineering	Regular
ABHISHEK SOLANKI	Mechanical Engineering	Regular

Number of Faculty employed and left during the last three years: Employed 12, Left 6

Permanent Faculty: Student Ratio: 1:20

8. Profile of Vice Chancellor/ Director/ Principal/Faculty:

Name	Date of Birth	Designation	Unique ID	Education Qualifications	Work Experience			Speclization
					Teaching	Research	Industry	
D.V.Rautela	08-05-1969	Principal	ACZPR5568D	MBA	15	0	11	Quality Management System
Manoj Kumar Sinha	21-07-1969	Faculty	AGOPS4592H	BE	8	0	15	Design of Die Casting
VINEET GARG	19-07-1973	Faculty	AERPG0904N	BE,MBA	20	0	5	Heat Treatment & Material Technology
Pramod Panchonia	19-03-1973	Faculty	ADWPP9429P	BE	5	0	20	Maintenance
Francis Dikroos	25-05-1967	Faculty	AIHPD5002E	ME	10	0	13	Mold Design & Development
N.S.BIGHA	24-07-1972	Faculty	412820722040	B.E	15	0	5	Press Tool Design & Development
Vaibhav Soni	15-04-1981	Faculty	BFCPS5346P	BE	12	0	2	CAD/CAM Software
Mayank Laad	21-07-1986	Faculty	AGHPL7343J	ME	4	0	8	Press Tool Design & Development
Shailendra Kharkate	20-04-1984	Faculty	BXWPK1324H	ME	8	0	2	Automobile Technology
Kuldeep Parihar	15-03-1985	Faculty	CDXPK3441H	BE	10	0	1	Programming Languages
Nilesh Patel	01-12-1981	Faculty	BSVPP7213A	BE	3	0	10	Production Technology
Prakhar Joshi	19-01-1995	Faculty	AXUPJ1161G	BE	4	0	1	Material Science Technology
Sanjay Gautam	15-Jan-96	Faculty	CBUPG9411J	BE	4	0	1	WORKSHOP, TOOLING
Mahendra Patel	06-06-1995	Faculty	DVCP0854B	M.TECH	1	0	1	Workshop Technology
Jayesh Bidwai	03-05-1992	Faculty	CDDPB7062F	BE	2	0	3	Production Planning
Nilay Singh	8/5/1986	Faculty		BE	7	0	2	ENGINEERING DRAWING & SOFTWARE
Akshay Bhalerao	11-11-1995	Faculty	DHAPB9219N	BE	4	0	1	Soft Skill & Software
Satyendra Shukla	15-06-1988	Faculty	EEAPS4430G	BE	4	0	6	Networking Expert
Ashish Khushwanshi	08-04-1993	Faculty	DLPPK9320A	BE	1	0	1	Workshop
Akshay Chouhan	17-01-1996	Faculty	BSJPA9666E	BE	2	0	2	PLC & Scadda

9. Fee

- Tuition Fee for GEN/OBC--- 46000/- per year payable in two equal installments (23000 Every year in Jan and July) Nil for SC/ST
- Caution money 1000 at admission time (Refundable)
- ECA (EXTRACURRICULAR ACTIVITIES): - 1000/- PER YEAR
- BUILEDING MAINTENANCE: - 1000/- PER YEAR
- Boarding charges---6000/- per semester
- Fooding: As actual

10. Admission

S No	Number of seats sanctioned	Number of Students admitted	Number of applications received
1	Advance Diploma in Tool and Die making	90	310
2	Diploma in Mechatronics	51	
3	Diploma in Computer Science	17	
4	Diploma in Vocation (Production Technology)	101	

11. Admission Procedure: -

- Entrance Exam Based (T&C)
- There was no waiting list
- Fee was refunded to interested candidates till last admission

12. Criteria and Weightages for Admission: - Reservation is as per roster of MP

- For General category 60% and age should be 15 to 19 year as on 01 August of admission Year
- For OBC category 50% and age should be 15 to 19 year as on 01 August of admission Year
- For SC/ST category 50% and age should be 15 to 22 year as on 01 August of admission Year

13. List of Applicants

- No admission in Management Quota
- All Eligible Candidates got admission

14. Results of Admission Under Management seats/Vacant seats

There is no Management Quota for Admission

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each

Class Room	Capacity (SQ M)
Classroom-1	70
Classroom -2	70
Classroom -3	70
Classroom-5	70
Classroom-6	70
Classroom N1	70
Classroom N2	70

➤ **Number of Tutorial rooms and size of each**

Tutorial Room	Capacity (SQ M)
TR 1	80
TR 2	80

➤ **Number of Laboratories and size of each**

Laboratories Name	Capacity
CAD CAM	300 no's pcs
CNC	3nos CNC Lathe , 3 nos CNC Milling ,
Heat Treatment	Furnace Box Type 3 Nos, Fluid Die Bed 2 Nos, Tempring 1 No, Oil Tank 4 Nos
Mat. Testing	Hardness Tester 3 Nos, Carban Sulphar Analyser 1 No, Metlurgical Microscope 1 No, Micro Hard _Test-2No
Metr	Cmm 1 Nos , Profile Projector 1 No, Hight Master 2 Nos, Surface Plate Granate 4 Nos, Varnior 10 Nos
Pneumatics & Hydraulics	Trainer Board 2 Sets Each For Pneumatics, Electro Pneumatics, Hydraulics & Electro Hydraulics
ROTRONIX	30 STUDENTS
ITO	30 STUDENTS

➤ **Number of Drawing Halls with capacity of each**

Drawing Halls	Capacity (SQ M)
Drawing Hal – 1	80
Drawing Hal – 2	80

➤ **Number of Computer Centers with capacity of each**

Lab	Capacity (SQ M)
L 1	200
L 2	305
L 3	70
L 4	70

➤ **Examination Facility**

Examination Facility	Capacity
Central Examination Facility, Number of rooms and capacity of each	We have 8 no. of class room with the capacity of 70 candidates in each class room. Laboratory and workshop which are used for practical & used for examinations also.
Online examination facility (Number of Nodes, Internet bandwidth, etc.)	200 no. of computers 5 internet connection with 100 mbps bandwidth.

➤ **Occupancy Certificate:** Government Building

➤ **Fire and Safety Certificate:**

➤ **Hostel Facilities:** - Separate hostel for boys and girls is available for 200 candidates with canteen facility.

• Library

LIBRARY & FACILITIES	Advance Diploma in Tool & Die Making	Diploma in Mechatronics	Diploma in Computer Science
Number of Library books/ Titles/ Journals available(Programme-wise)	2850	750	150
List of online National/ International Journals subscribed	NA	NA	NA
E- Library facilities	NA	NA	NA
National Digital Library(NDL) subscription details	NA	NA	NA

List of Major Equipment/Facilities in each Laboratory/Workshop	
List of Major Equipment/Facilities in each Laboratory/Workshop	Workshop/Laboratory– 1. Conventional lathe, Milling, Fitting & Gridding section 2. Advance CNC lathe & Milling section with EDM Wire cut 3. Advance Computer labs with latest software's 4. Advance Automation lab including PLC, SCADA , VLSI with different working modules . 5. Hydraulic & Pneumatics Trainer Board. 6. Furnaces for Heat Treatment of material with Material Testing lab.
list of Experimental Setup in each Laboratory/Workshop	1. Major Operations perform on Conventional Machines like – Plane Turning, Drilling , Reaming , Threading , Chamfering, Boring etc. 2. Programming & Operations on CNC Machines with different Controls. 3. Aware with Software used in Design & Development like – AutoCAD, Master CAM etc . Also Trained in skilled software like – MS Office, Programming language software. 4. Major Operations perform on two version of Siemen's PLC & SCADA training kit (S7-300 & S7-1500) with interfacing different modules such as Sensors & Actuator module, Weighing system module, Stepper motor module, Electro Pneumatic module, Traffic light module, DC motor module, Temperature control module, Water & Flow level control module etc. Aware with Software used in Design & Development such as Xilinx ISE , Microwind, & DSCH with interfacing Spartan-3 & Spartan-6 Tool Kits. 5. Major Operations perform on Electro Pneumatic & Electro Hydraulic Trainer Board. 6. Major Operations perform on annealing, case hardening, precipitation strengthening, tempering, carburizing, normalizing and quenching. 7. PLC,IOT,ROTRONIC

- **Computing Facilities**

Internet Bandwidth	100 Mbps
Number and configuration of System	300
Total number of system connected by LAN	200
Total number of system connected by WAN	50
Major software packages available	90
Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)	Yes
Facilities for conduct of classes/courses in online mode (Theory & Practical)	100

- **Innovation Cell:** Under process
- **Social Media Cell:** we are having an account on twitter, Face book and Instagram, we are posting our important activities on our social media account.
- **Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments:** NA

- **List of facilities available:**

Games and Sports Facilities	Cricket ,Football ,Volley ball,Batminton,Kabadi etc.
Extra-Curricular Activities	Celebrate different festivals,Swachhata Pakhwada,Various Awareness camps
Soft Skill Development Facilities	Conducting various extra classes related to communication,GD,Debates & Personality development

- **Teaching Learning Process:**

Curricular and syllabus for each of the Programmes as approved by the University	1. Advance Diploma in Tool & Die Making : -- https://bit.ly/3qOth3Q 2. Diploma in Mechatronics : -- https://bit.ly/36T3PmN 3. Diploma in Computer Science :-- https://bit.ly/3uC5G7D
Academic Time Table with the name of the Faculty members handling the Course	Display at Notice Board
Teaching Load of each Faculty	Display at Notice Board
Internal Continuous Evaluation System and place	Display at Notice Board

Academic Calendar of the University

Academic Calendar 2025 – 26		
S. No.	Activity	Schedule
1	Admission for new Batches.	Last Week of June
2	Last date of Admission for new Batches.	I st Week of Aug
3	Even Semester Start for new Batches.	II nd Week of Aug
4	Even Semester Start for old Batches.	I st Week of Aug
5	Semester Exam Start for old Batches.	I st Week of Jan
6	Result for Even Semester batches.	I st Week of March
7	Odd Semester Start for all Batches.	I st Week of Feb
8	Semester Exam Start for all Batches.	I st week of April
9	Result for odd Semester batches.	I st Week of June

➤ Student's assessment of Faculty, System in place

Student's assessment of Faculty, System in place	Arranged Feedback of faculty by students Suggestion from students for improving the pattern of lectures
--	--

16. Enrolment and placement details of students in the last 3 years

AY	Programme Name	Enrolment	Placement
2022-23	Advance Diploma in Tool & Die Making	60	48
	Diploma in Mechatronics	38	19
	Diploma in Computer Science	0	0
2023-24	Advance Diploma in Tool & Die Making	55	50
	Diploma in Mechatronics	27	27
	Diploma in Computer Science	22	10
2024-25	Advance Diploma in Tool & Die Making	71	65
	Diploma in Mechatronics	24	23
	Diploma in Computer Science	30	15

17. List of Research Projects/ Consultancy Works

Number of Projects carried out, funding agency, Grant received

Publications (if any) out of research in last three years out of masters projects

Industry Linkage

MoUs with Industries

- Patronize Machine Tools & Services, Indore
- San-3D Technology, Indore
- Prabhat Engineering, Indore
- R.J. Engineering, Indore
- MSME Technology Center, BHOPAL

MOU Details – <https://bit.ly/3DBoPe0>

18. LoA and subsequent EoA till the current Academic Year: Available at office

19. Accounted audited statement for the last three years: Available on our website.

20. Best Practices adopted, if any

Arranged Motivation Lecture.

Update all information related to institute on our website.

Maintain Social Media Platforms-Face book, Twitter, and Instagram with our regular activities.